

Grimes Governors Days: Vendor Registration

June 7th-9th, 2018



Booth/Organization Name		
Contact Name		
Address		
City	State	Zip Code
Phone	Mobile Phone	Email
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Type of Booth (trailer, tent, vehicle, etc.):		
Items to Be Sold and/or Marketed:		

Applications will not be accepted after Friday, May 25th, 2018.

Notes: No booths are allowed to sell cotton candy, corn dogs, or funnel cakes. The carnival concession area has exclusive rights to those items per contract. Vendors can set up any time after 9 a.m. on Thursday. Vendors may drive to their space any time before 4 p.m. on Thursday & Friday and before 10 a.m. on Saturday. After that time, the drive will be closed to vendors. Vendor parking will be allowed in specified areas. All vendors should check in with **Renee Schneider, Vendor Manager** (or designee) upon arrival to learn of any last-minute changes in location assignment. It is imperative that vendors are open during the festival, and **do not leave early**. All booths must be removed by Sunday at 11 a.m.

* We will try to accommodate and place your booth in a similar space as you have had previously, however we **cannot guarantee specific spaces**. Booth spaces will be assigned as applications are received. Early signup period for returning vendors will conclude on March 30th.

***Attention Food Vendors*:** It is the responsibility of each individual vendor to ensure that all required licenses are held. The Iowa Department of Inspections & Appeals is aware of this event and has historically been known to visit the event to make sure that proper food handling procedures are being practiced. If you do not have a license to serve food and would like to learn more, contact the Iowa Department of Inspections & Appeals at (515) 281-6538 or visit their website at <http://dia.iowa.gov/>.

***Water Notes:** The only water hookup available is the "H" between booths 41-42. You will need to provide your own hose to run from that location. Please ensure that the hose you choose is the appropriate grade for the proposed use.

Description	Amount (#)		Cost/Space (\$)		Total (\$)
Number of Craft Spaces		X	\$50	=	
Number of Food Spaces		X	\$75	=	
Water		X	\$10	=	
Electricity (One 15 Amp Outlet)		X	\$30	=	
Electricity (220 Amp Service)		X	\$100	=	
Total Booth Rental					\$

Fees will only be returned upon cancellation of the event in its entirety.

Electric Notes: Generators Are **Not** Allowed. The basic electric is one 15-amp outlet, which means one extension cord. One cord with a power strip in the booth will **NOT** increase your power; it is still limited to 15 amps. Typically, this would power two commonly sized roasters, but no more. Check with someone about your electric needs to be sure you can get by on the service, or if you may need to purchase additional outlets. Please make sure to have adequate electrical hookups and extensions as we cannot guarantee location right next to a hookup. If longer cords are needed that will be at the expense of the vendor. Please also specify what type of electricity you will need and note that is the electricity you will receive.

Please read and sign the following waiver. By signing, the applicant acknowledges that he/she has read this application in its entirety and agrees to abide by all the described rules of the event. Agreement with these rules is required in order to participate in this event:

I/We understand the risks involved and in consideration for the opportunity to participate in the Grimes Governors Days event, do hereby release any and all rights and claims for damages that I may have now or hereafter against the Grimes Governors Days Committee, the City of Grimes, or their respective agents, or assigns, for loss, damage, injury or liability of any nature which may be sustained by me/us in connection with my participation in the Grimes Governors Days event. I/We also agree to assume responsibility for any property which I/we damage and will provide my/our own insurance for our booth.

Signature of Applicant		Date
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Mail Completed Application to: Trio Marketing Renee Schneider 1830 SE Princeton Dr Suite C Grimes, IA 50111	Vendor Manager
	Renee Schneider Ph: (515) 259-0577 Cell: (316) 644-7029 renee@trioagency.com